

STATE BOARD OF ELECTIONS  
Special Meeting  
Monday, December 14, 2015

MINUTES

PRESENT: Charles W. Scholz, Chairman  
Ernest L. Gowen, Vice Chairman  
William J. Cadigan, Member  
Andrew K. Carruthers, Member  
William M. McGuffage, Member  
William M. McGuffage, Member  
John R. Keith, Member  
Casandra B. Watson, Member

PRESENT VIA TELECONFERENCE: Betty J. Coffrin, Member

ALSO PRESENT: Steven S. Sandvoss, Executive Director  
James Tenuto, Assistant Executive Director  
Kenneth R. Menzel, General Counsel  
Darlene Gervase, Admin. Assistant III

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The Chairman called the meeting to order at 10:30 a.m. and led everyone in the pledge of allegiance.

The Chairman, Members Carruthers and Keith were present in Springfield. Vice Chairman Gowen, Members Cadigan, McGuffage and Watson were present in Chicago. Member Coffrin was present via telephonic conference call.

Member Cadigan moved and Member Carruthers seconded the motion to recess to the State Officers Electoral Board. The motion passed unanimously. The Board recessed at 10:31 a.m.

The Board returned to open session at 11:13 a.m. with all members present.

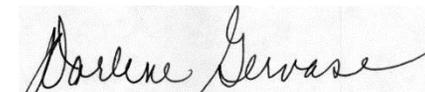
Member Keith moved and Member Carruthers seconded the motion to recess to Executive Session. The motion passed unanimously by roll call vote.

The Board recessed to Executive Session at 11:13 a.m. The Board returned to open session at 11:25 a.m. with all members present.

Member Keith moved to appoint Jeremy Kirk Director of Administrative Services as of January 1, 2016 for a 4-year term at a salary of \$80,731; and to authorize the Executive Director to consult and enter into a contract with Mike Roate for up to 75 days for assistance to the Executive Director or to Director Jeremy Kirk.

The meeting adjourned at 11:29 a.m.

Respectfully submitted,



Darlene Gervase, Admin. Asst. III



Steven S. Sandvoss, Executive Director